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Executive for Administration & Management

8 March 1968

Assistant Director for Operations

Adjustment of FBI West Coast Mission T/O and Personnel Ceiling

1. During the planning for movement of FBI West Coast Mission from Portland, Oregon to Bremerton, California, one member of the editorial staff of this Mission indicated that she would not transfer. Based on this prospective vacancy [redacted] was processed for employment at Bremerton, California as an Editor, CAP-S.

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However, the member of the editorial staff decided to retain her position and transfer to Bremerton, leaving no vacancy in the present West Coast Mission T/O.

2. [redacted] has been cleared for security and is ready to be assigned to duty at Bremerton. In view of the long delays required in recruiting and processing personnel for employment in CIA, and because it is believed that [redacted] could be absorbed into the present T/O in a matter of a few months, it is requested that his appointment be approved. Thereby, the services of a potentially valuable employee would not be lost to this Branch.

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During construction of the Bremerton Station, the West Coast Mission staff was split between Bremerton and Portland. Personnel of the Mission accumulated a large amount of leave which the duties involved in operating one station and constructing another did not permit them to take. It is expected that these personnel will avail themselves of this leave when Bremerton is activated. The services of [redacted] would be invaluable at such a time.

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3. It is therefore requested that FBI West Coast Mission T/O be increased by one Editor, CAP-S and that the U. S. Field Personnel ceiling be increased from 100 to 101.

[redacted]
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10/28

Brigadier General, USA

JRC/dt

Orig & 1 Exec. for A & M

cc: OO-2

Return Chief, FBI

[redacted]
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